



Heritage Kenora ~ Minutes ~

December 12, 2017 - 9:30 am
Lake of the Woods Museum

Present: Tim Davidson, Jim Clarke, Randy Jackson, David Nelson, Lori Nelson.

Regrets: Jeff Port, Lisa Moncrief, Rory McMillan, Melissa Shaw.

1 Call to Order

Tim Davidson called the meeting to order at 9:40 am.

2 Declaration of Pecuniary Interest

None declared.

3 Approval of Minutes for November 15, 2017 Meeting

Motion: Moved by Randy Jackson, seconded by Tim Davidson, that the minutes of the meeting held November 15, 2017 be approved as presented. Carried.

4 Business Arising Island Girl CIP

A request was received from Dustin Shore, owner of the building, for an extension on their CIP-assisted project. They were approved for funding in 2016 and were to complete their project by year-end of 2017. Lori Nelson spoke to Dustin and also the contractor for the project. The primary facade will be completed within the week. The secondary facade will be completed in January 2018.

Motion: Moved by David Nelson, seconded by Jim Clark that a 60-day extension be granted for the Island Girl project and that processing of payment proceed in 2017 based on the paid invoices and proof of materials on site, with transfer of the cheque to the owner to take place upon project completion. Carried.

Quesada Signage

Lori Nelson noted that while we had approved the owner of Quesada for signage, backlit signage has been installed which was not outlined in the application. Lori will follow-up with the City's Sign Commissioner since backlit signage is not permitted under the Sign By-law.

5 CIP Applications

None to be discussed at this time, although interest has been expressed by two business owners who will be submitting in 2018.

6 New Business

The Planning Department will be holding a public meeting on December 19th regarding the amendment to the zoning by-law for Knox United Church to accommodate its additional use as a homeless shelter. Planning has asked for feedback from Heritage Kenora because the Knox Church is listed on the Municipal Registry. David Nelson is working on the project and provided the other committee members with an overview of the proposed changes to the building.

Most of the renovations will occur in the Education Centre (the newer addition to the church) with the gym subdivided into rooms and washrooms added. There will also be some changes to the administration offices on that level. Upstairs in the EC, the space will be shared by the church and the shelter. Because the existing elevator will be hived off for the homeless shelter, Knox will have to install another elevator on the west side of the lobby which will serve all levels except the balcony. The old kitchen will be redone as the current kitchen will become part of the shelter's operations. There will be virtually no changes to the exterior of the building, except for signage.

The committee has no concerns and this will be communicated to the City Planner by Lori Nelson.

7 Date and Time of Next Meeting

Wednesday, January 17, 2018 at 9:30 am at the Lake of the Woods Museum.

8 Adjournment

Moved by Randy Jackson that the meeting be adjourned at 10:15 am.